

**WELL WATER CHAIN OF CUSTODY  
BACTERIA AND NITRATE ANALYSIS**



**120 United Drive  
Collinsville, IL 62234  
(618) 344-1004**

**ALL INFORMATION WITHIN THE SHADED AREAS**

**MUST BE COMPLETED FOR SAMPLE ACCEPTANCE**

**I.D.P.H. Certification #17584**

**I.E.P.A. Certification #100226**

<b>MAIL REPORT TO:</b> <hr/> <hr/> <hr/> <hr/>	<b>LAB USE ONLY: CL<sub>2</sub> present</b> <input type="checkbox"/> <b>Y</b> <input type="checkbox"/> <b>N</b> _____
<b>PHONE:</b> _____	<b>RELINQUISHED BY:</b> _____
<b>E-MAIL:</b> _____	<b>RECEIVED BY:</b> _____
	<b>RECEIVED DATE/TIME:</b> _____
	<b>PAYMENT:</b> _____
	<b>DUE:</b> <input type="checkbox"/> <b>3-5 DAYS</b> <input type="checkbox"/> <b>NEXT DAY</b> <input type="checkbox"/> <b>BACTERIA ONLY</b>
	<b>LAB ID:</b> _____
<b>WELL INFORMATION</b>	
<b>LOCATION OF WELL:</b>	
<b>NAME:</b> _____	<b>DATE COLLECTED:</b> _____
<b>ADDRESS:</b> _____	<b>TIME COLLECTED:</b> _____
<b>CITY/STATE/ZIP:</b> _____	<b>COLLECTOR:</b> _____

**SAMPLE COLLECTION PROCEDURE**

1. Select a sampling faucet that is normally used. It is best to avoid faucets with internal aerator threads.
2. Since water softeners and filtration systems often harbor bacteria, it is recommended that you bypass these prior to sample collection. If needed, consult a water treatment specialist for instructions.
3. Remove aerator from faucet. On metal faucets, use a lighter or match to sterilize the neck of the faucets and interior/exterior of its opening. Do not touch the opening of the tap.
4. At an alternative tap, wash hands using soap and water.
5. Using the COLD water tap only, turn water on. Allow the water to flow smoothly at a moderate rate for 2-3 minutes prior to sample collection. Do not adjust the water rate after the procedure has begun.
6. Carefully unscrew the cap of the bottle (DO NOT SET IT DOWN). Holding the cap in one hand, fill both bottles above the fill line or one inch from the top without touching the inside of the bottle or cap. Replace the cap securely. 2 bottles must be filled for testing.
7. Complete the shaded top portion of this form. All areas must be filled out prior to testing.
8. Sample must be delivered to Teklab as soon as possible after collection. If the sample is not delivered immediately it should be refrigerated. **SAMPLES OLDER THAN 30 HOURS WILL NOT BE ACCEPTED FOR ANALYSIS**

**HOURS: MONDAY – THURSDAY: 8 AM – 4 PM**

**FEES: ROUTINE SERVICE \$110 BACTERIA ONLY \$55 NITRATE ONLY \$55 NEXT DAY 100% surcharge**

**\*\*\*PAYMENT IS REQUIRED UPON DELIVERY OF SAMPLES\*\*\***

**\*\*\*SAMPLES WILL NOT BE ACCEPTED THE DAY PRIOR TO HOLIDAYS\*\*\***

**2026 form – prices subject to change without notice.**